

## **TRANSIT OPERATIONS SUPERVISOR**

ECIA is seeking a Transit Operations Supervisor for the City of Dubuque transit system. This position will: assist in planning and coordinating daily transit operations; oversee quality service delivery and monitor bus operator's policy compliance; possess dispatch operations/fleet maintenance management experience; have labor management relations experience; recommend transit policies and procedures; monitor safety program; develop work schedules; maintain records and reports; coordinate training program; prepare reports and records; assist in resolving grievances and consumer complaints; possess strong communication skills.

Position requires Bachelors Degree in public administration, transportation, transit planning or related field and a minimum of one year transit operations experience or three years of progressively responsible experience in mass transit operations or equivalent combination education/experience. Urban transit experience preferred. Thorough knowledge of principles/methods of occupational safety standards and procedures; scheduling, and affirmative action and EEO procedures required. Experience with fleet operations and maintenance required. MS computer knowledge required. Must have valid CDL.

Salary \$42,818-\$56,089; excellent benefit package. Resumes received by 5:00 pm May 24, 2010. ECIA promotes and supports a diverse workplace and is an equal opportunity employer. Women, minorities, and qualified persons with disabilities are encouraged to apply. Send resumes to: Executive Director, ECIA, 7600 Commerce Park, Dubuque, IA 52002. Please refer to <http://www.ecia.org/aboutus/jobopps.html> for a complete job description.