

Sr. Accountant-The North Central Texas Council of Governments

The North Central Texas Council of Governments (NCTCOG) is a voluntary association of, by and for local governments, and was established to assist local governments in planning for common needs, cooperating for mutual benefit, and coordinating for sound regional development. NCTCOG's purpose is to strengthen both the individual and collective power of local governments and help them recognize regional opportunities, eliminate unnecessary duplication, and make joint decisions. NCTCOG serves a 16 county region of North Central Texas, which is centered around the two urban centers of Dallas and Fort Worth. NCTCOG has over 230 member governments including 16 counties, numerous cities, school districts, and special districts.

The North Central Texas Council of Governments is seeking a Senior Accountant in the Administration Department. The position will be responsible for the overall accounting, reporting and management of grant funds and budgets under multiple funding sources.

Duties and Responsibilities Include:

Responsibilities include reviewing and approving program costs for program specific allowability, allocability and reasonableness; compiling funding agencies monthly, quarterly and/or final financial reports and billing statements; preparing monthly management reports and analysis; reconciling General Ledger accounts specific to assigned grants; assisting with month/year end close process; assisting in the completion of the Comprehensive Annual Financial Report. In addition, this position will support the applicable program personnel with various tasks as needed.

Skills / Requirements:

Work requires a broad knowledge in the general accounting profession normally acquired through four years of college resulting in a Bachelor's degree and a minimum of three years progressive accounting experience. Applicants must possess strong reconciliation skills, experience in computer applications with proficiency in MS Office, critical-thinking and problem solving skills, strong verbal and written communication skills and the ability to work independently as well as in a team environment. A solid background in maneuvering through the general ledger and previous experience with fund accounting, budgeting and forecasting is highly desirable.

For further consideration of this position and our agency, please visit us at:

<https://mycogcareer.silkroad.com/>

NCTCOG offers a very competitive salary and benefit package to include a 12% match on a 401 money market retirement account. We offer 100% tuition reimbursement beginning the first day of employment and also pay 100% of the employee's premium for health insurance and have generous cost sharing for dependent health coverage. NCTCOG is an equal opportunity employer. All candidates must successfully pass a pre-employment drug screen and national criminal background check in order to receive an employment offer from NCTCOG.

Applicants must be lawfully authorized to work in the U.S.